



BOARD OF TRUSTEES MEETING
SAMUEL E. DEAN BOARD ROOM
BUTLER GOVERNMENT CENTER
1200 OAK BROOK ROAD
OAK BROOK, ILLINOIS
630-368-5000

Regular Meeting
Tuesday, February 13, 2024
7:00 PM

“Please be advised that any proposed documents attached hereto are in draft form and vary from the final versions which are adopted at the meeting as set forth herein.”

1. CALL TO ORDER

2. ROLL CALL

3. PRESIDENT’S OPENING COMMENTS

A. Butterfield Corridor Plan Presentation by CMAP

4. PUBLIC COMMENTS

5. APPROVAL OF MINUTES

A. Regular Board of Trustees Meeting of January 23, 2024

B. Regular Executive Meeting Minutes of September 12, 2023
Regular Executive Meeting Minutes of December 12, 2023

6. CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item after approval of the Consent Agenda.

A. Accounts Payable for Period Ending: February 7, 2024 - \$1,901,639.99

1. LEGAL SERVICES:

- a) Ottosen DiNolfo Hasenbalg & Castaldo LTD - Legal Services -
December 2023 - \$22,332.85 (FY23 YTD - \$228,133.61)
- b) Clark, Baird, Smith LLP - Legal Services - December 2023 -
\$7,081.00 (FY23 YTD - \$25,255.50)
- c) Schain Banks - Legal Services - December 2023 - \$200 (FY23
YTD - \$3,205.30)
- d) Lamp Law LLC - Legal Services - December 2023 - \$3,333.33
(FY23 YTD - \$36,666.63)

TOTAL LEGAL BUDGET FOR 2023 IS \$616,500.00
TOTAL LEGAL BILLS PAID FOR 2023 - YTD - \$297,566.54

2. U.S. Construction Efficiency Solutions, Inc. - Heritace Center Facade Restoration Project - Phse II - Additional Repairs - \$23,165.00
3. BCBSIL - Health Care Services - February 2024 - \$227,954.19
4. DU-COMM - Police Quarterly Shares - 2/1/2024 - 4/30/2024 - \$131,931.00
5. DU-COMM - Fire Department Quarterly Shares - 2/1/2024 - 4/30/2024 - \$37,255.75
6. Axon Enterprise Inc. - PD Taser - Yearly Payment - \$22,161.21
7. Garland/DBS, Inc. - Oak Brook Golf Club Roof Replacement - \$112,539.50
8. IRMA - Contributions for 2024 - \$894,914.00
- B. Approval of Payroll Paydate: January 25, 2024 - \$879,693.70 Herman/Martin
- C. Village of Oak Brook – Monthly Financial Reports - December 2023 Herman/Martin
- D. Authorization to Seek Bids or Proposals or Negotiate Contracts:
 1. Golf Course Commodities Manzo/Martin
 2. Sports Core Bath and Tennis Pool Deck Resurfacing Manzo/Martin
 3. Investment Services Herman/Martin
- E. Ordinances & Resolutions
 1. ORDINANCE S-1690, An Ordinance Granting Variation from Provisions of Section 13-11-10.C.8 of Title 13 (“Zoning Regulations”) of the Village Code of the Village of Oak Brook for Wall Signs at the Property Located at 300 22nd Street in the Village of Oak Brook, Illinois Tiesenga/Manzo
7. ITEMS REMOVED FROM CONSENT AGENDA
8. ACTIVE BUSINESS
 - A. Ordinances & Resolutions
 1. ORDINANCE G-1250, An Ordinance Amending the Village of Oak Brook Code of Ordinances, As Amended, Title 4, Chapter 1, Section 8A to Increase the Number of Authorized Class A-1 Liquor Licenses by One to Forty-Five for FIGBOZ LLC D/B/A the Grill at Oak Brook Golf Club. FIGBOZ, 2606 York Rd., Oak Brook, IL 60523 Herman
 2. RESOLUTION R-2178, A Resolution Awarding a Professional Engineering Services Agreement for the Village’s Bike Route/Multi-Use Path Master Plan to Civiltech Engineering, Inc., Itasca, Illinois Jain/Tiesenga

- | | | |
|-----|---|---------------|
| 3. | RESOLUTION R-2182, A Resolution Approving and Authorizing the Purchase of Starchase Vehicle Mounted Launcher Systems | Manzo/Reddy |
| 4. | RESOLUTION R-2183, A Resolution Approving and Authorizing the Purchase License Plate Recognition Cameras and the Execution of Related Database and Maintenance Agreements | Manzo/Reddy |
| 5. | RESOLUTION R-2176, A Resolution Awarding a Professional Engineering Services Agreement for the Village's Briarwood Lakes Watermain Improvements Construction Engineering to BLA, Inc., Itasca, Illinois | Tiesenga/Jain |
| 6. | RESOLUTION R-2177, A Resolution Approving and Authorizing Staff to Issue a Purchase Order to Reinders, Inc. Sussex, Wisconsin, for the Purchase of a Reel Grinder and Bedknife Grinder | Manzo/Martin |
| 7. | RESOLUTION R-2180, A Resolution Approving the First Amendment to the Professional Services Agreement for the Taste of Oak Brook Event Management Services Dated April 27, 2023 | Manzo/Martin |
| 8. | RESOLUTION R-2179, A Resolution Awarding a Professional Engineering Services Agreement for the Village's Bath & Tennis Drive Improvements Construction Engineering to Thomas Engineering Group, Inc., Oak Brook, Illinois | Jain/Tiesenga |
| 9. | RESOLUTION R-2181, A Resolution to Waive Competitive Bidding and Authorize Staff to Issue a Purchase Order to Atlas Bobcat of Elk Grove Village, Il, for One Bobcat/Toolcat UW56 Utility Work Machine Item # 040319-CEC (M1225) | Jain/Tiesenga |
| 10. | RESOLUTION R-2184, A Resolution to Waive Competitive Bidding and Approve the Agreement Renewal for the Software Services with GolfNow, LLC. | Manzo/Martin |

9. BOARD UPDATES

10. ADJOURNMENT

In accord with the provisions of the American with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at this public meeting should contact the Butler Government Center (Village Hall), at 630-368-5010 as soon as possible before the meeting date.



OAK BROOK
Illinois

ITEM 3.A.

BOARD OF TRUSTEES MEETING
SAMUEL E. DEAN BOARD ROOM
BUTLER GOVERNMENT CENTER
1200 OAK BROOK ROAD
OAK BROOK, ILLINOIS
630-368-5000

AGENDA ITEM

Board of Trustees Regular Meeting
of
February 13, 2024

SUBJECT: Butterfield Corridor Plan Presentation

FROM: Rebecca Von Drasek, Development Services Director

BUDGET SOURCE/BUDGET IMPACT: NA

RECOMMENDED MOTION: None

Background/History:

An application for the Butterfield Road Corridor Plan was submitted to CMAP for the 2019 LTA Call for Projects by the Village of Lombard. CMAP's LTA program has been in existence since 2010 and is intended to provide comprehensive planning assistance to communities in the Chicago region to prioritize and assist in investment and provide inclusive/resilient growth in the metropolitan area. Since Lombard was initially awarded the funding for the project, CMAP reached out to other local agencies in an attempt to expand the scope of the plan by including more partner communities for a long-term corridor study. Downers Grove, DuPage County, Oak Brook and Oakbrook Terrace were all approached by CMAP and only Oakbrook Terrace opted out.

The corridor study was conducted by the CMAP staff with the assistance and cooperation of local municipal planning staff. CMAP reviewed the 3.7-mile corridor from I-355 to Route 83 for the participating communities. There are approximately 1,200-acres of land within the study area, 192-acres or 16% of the total land area in the corridor study is within Oak Brook's corporate limits. The study analyzed transportation, land use, and housing initiatives to help in promoting economic growth and community development in the region. Specific emphasis was placed on roadway access, enhancing existing intersections, and utilization of slip-ramps to improve vehicular circulation and eliminate traffic congestion in the area.

This partnership (and plan) with CMAP, DuPage County, Downers Grove and Lombard had ancillary benefits in helping to create a corridor "consortium" to assist us in achieving local policy and infrastructure initiatives for future projects that are coordinated/conducted with the neighboring communities, the State of Illinois, PACE, and other agencies.

The Village Board authorized staff to proceed with the CMAP LTP Program for the Butterfield Road/22nd Street Corridor study on April 27, 2021. CMAP representatives will provide a five-minute presentation regarding the findings of the study.

Recommendation:

Staff requests the Board ask any questions or provide feedback regarding the Plan and its findings.

Attachments:

1. Final Butterfield Rd Corridor Plan_01.05.2024
2. Butterfield Rd Corridor Plan_Oak Brook Board Meeting Presenation_02.06.2024



VILLAGE OF
OAK BROOK
Illinois

BOARD OF TRUSTEES MEETING
SAMUEL E. DEAN BOARD ROOM
BUTLER GOVERNMENT CENTER
1200 OAK BROOK ROAD
OAK BROOK, ILLINOIS
630-368-5000

AGENDA ITEM

Regular Board of Trustees Meeting
of
February 13, 2024

SUBJECT: Approval of Closed Meeting Minutes

FROM: Netasha Scarpiniti, Village Clerk

BUDGET SOURCE/BUDGET IMPACT: N/A

RECOMMENDED MOTION: Motion to Approve the Regular Executive Meeting Minutes of September 12, 2023, and the Regular Executive Meeting Minutes of December 12, 2023.

Background/History:

The Open Meetings Act requires that all public bodies shall keep written minutes of all their meetings, whether open or closed. The public body shall periodically, but no less than semi-annually, meet to review minutes of all closed sessions that had not been released to the public. At this time the Executive Minutes of September 12, 2023 and December 12, 2023 are ready to be approved as written on February 13, 2024 but are not ready to be released to the Public.

Recommendation:

That the Board approves the Regular Executive Meeting Minutes of September 12, 2023 and December 12, 2023.



OAK BROOK
Illinois

ITEM 6.D.1.

BOARD OF TRUSTEES MEETING
SAMUEL E. DEAN BOARD ROOM
BUTLER GOVERNMENT CENTER
1200 OAK BROOK ROAD
OAK BROOK, ILLINOIS
630-368-5000

AGENDA ITEM

Board of Trustees Regular Meeting
of
February 13, 2024

SUBJECT: Golf Course Commodities

FROM: Art Segura, Sports Core Director

BUDGET SOURCE/BUDGET IMPACT: Program #834 (Golf Maintenance Operation) - \$90,000.00 spread across various accounts within the golf maintenance operation.

RECOMMENDED MOTION: I move that the Village Board authorize staff to obtain bids for golf course commodities.

Background/History:

Staff seeks authorization to obtain bids for golf course commodities. These commodities include pesticides, herbicides, fungicides, sod, seed, and course supplies. All of these items are included in the 2024 budget for program #834.

Recommendation:

I move that the Village Board authorize staff to obtain bids for golf course commodities.

Attachments:

None



OAK BROOK
Illinois

ITEM 6.D.2.

BOARD OF TRUSTEES MEETING
SAMUEL E. DEAN BOARD ROOM
BUTLER GOVERNMENT CENTER
1200 OAK BROOK ROAD
OAK BROOK, ILLINOIS
630-368-5000

AGENDA ITEM

Board of Trustees Regular Meeting
of
February 13, 2024

SUBJECT: Pool Deck Resurfacing

FROM: Art Segura, Sports Core Director

BUDGET SOURCE/BUDGET IMPACT: Program #812 Structural Improvements (\$69,000 budgeted)

RECOMMENDED MOTION: I move that the Village Board authorize staff to obtain bids to resurface the Sports Core pool deck.

Background/History:

Staff seeks authorization to solicit bids for resurfacing the Bath and Tennis pool deck. The current condition of the pool deck poses safety concerns, as it has lost its grip due to normal wear and tear over time. It's been approximately 24 years since the pool deck was last resurfaced

Recommendation:

I move that the Village Board authorize staff to obtain bids to resurface the Sports Core Bath and Tennis pool deck.

Attachments:

None



OAK BROOK
Illinois

ITEM 6.D.3.

BOARD OF TRUSTEES MEETING
SAMUEL E. DEAN BOARD ROOM
BUTLER GOVERNMENT CENTER
1200 OAK BROOK ROAD
OAK BROOK, ILLINOIS
630-368-5000

AGENDA ITEM

Board of Trustees Regular Meeting
of
February 13, 2024

SUBJECT: Request for Proposal - Investment Services

FROM: Marilyn Fumero, Finance Director

BUDGET SOURCE/BUDGET IMPACT: Program 211-76950 (Consulting Services)

RECOMMENDED MOTION: I move that the Village Board authorize staff to conduct the Request for Proposals process for Investment Services

Background/History:

On January 10, 2012, the Village Board authorized staff to solicit proposals for investment services. Fourteen (14) sealed proposals were received on February 23, 2012. Based on the review process, the rate of return for Illinois Funds and IMET, and the budgeted amount for these services at that time, the Board at its meeting of July 24, 2012, agreed with staff's recommendation to reject all proposals received and to continue to conduct investment services in-house. Investment services are still conducted in-house by the Finance Director today.

The RFP will be posted on the Village website and sent to financial institutions and brokerage firms. Staff will request an initial term of five (5) years with the option to renew for two (2) additional years.

Once proposals are received, this item will be brought back for your consideration.

Recommendation:

That the Village Board authorizes staff to conduct the Request for Proposals process for Investment Services.

Attachments:

None



ITEM 6.E.1.

BOARD OF TRUSTEES MEETING
SAMUEL E. DEAN BOARD ROOM
BUTLER GOVERNMENT CENTER
1200 OAK BROOK ROAD
OAK BROOK, ILLINOIS
630-368-5000

AGENDA ITEM

Board of Trustees Regular Meeting
of
February 13, 2024

SUBJECT: Sign Variation - 300 22nd Street

FROM: Rebecca Von Drasek, Development Services Director

BUDGET SOURCE/BUDGET IMPACT: N/A

RECOMMENDED MOTION: I move that the Village Board concur with the recommendation from the Planning & Zoning Commission approving the requested sign variation to Section 13-11-10.C.8 of the Zoning Regulations to permit and allow wall signs to be installed in the center of the building façade on the South and West elevations of the structure located on the Subject Property:

The design and placement of the proposed signs shall be in substantial conformance with the plans as submitted and approved;

Notwithstanding the attached exhibits, the applicant shall meet all Village Ordinance requirements at the time of building permit application except as specifically varied or waived.

Background/History:

Lions Clubs has submitted a sign variation request for installation of wall signs at 300 22nd Street. The property is zoned ORA-1, Office Research Assembly District. The exterior wall signs require relief from Section 13-11-10.C.8 of the Code to be installed in the center of the building façade on the South and West elevations. All other specific requirements for wall signs are in compliance with the Sign Code. At the January 3, 2024, meeting of the Planning & Zoning Commission, all members present voted in favor of the request (one P&Z member was absent).

Recommendation:

Approve and authorize Ordinance S-1690 for sign variations - 300 22nd Street - Lions Clubs

Attachments:

1. 2024-ZO-V-EX-S-1690



OAK BROOK
Illinois

ITEM 8.A.

BOARD OF TRUSTEES MEETING
SAMUEL E. DEAN BOARD ROOM
BUTLER GOVERNMENT CENTER
1200 OAK BROOK ROAD
OAK BROOK, ILLINOIS
630-368-5000

AGENDA ITEM

Board of Trustees Regular Meeting
of
February 13, 2024

SUBJECT:

FROM:

BUDGET SOURCE/BUDGET IMPACT:

RECOMMENDED MOTION:

Background/History:

Recommendation:

Attachments:

None



ITEM 8.A.1.

BOARD OF TRUSTEES MEETING
SAMUEL E. DEAN BOARD ROOM
BUTLER GOVERNMENT CENTER
1200 OAK BROOK ROAD
OAK BROOK, ILLINOIS
630-368-5000

AGENDA ITEM

Board of Trustees Regular Meeting
of
February 13, 2024

SUBJECT: An Amendment to Title 4, Chapter 1, Section 8A of the Village Code of the Village of Oak Brook, Illinois Relative to the Number of Authorized Liquor Licenses.

FROM: Netasha Scarpiniti, Village Clerk

BUDGET SOURCE/BUDGET IMPACT: N/A

RECOMMENDED MOTION: I Move to Approve the Passage of Ordinance G-1250, “An Ordinance Amending Title 4, Chapter 1, Section 8A of the Village Code of the Village of Oak Brook, Illinois by Increasing by One to Forty-Five the Number of Authorized Class A-1 Liquor Licenses”.

Background/History:

Village Code requires that any changes in the number of liquor licenses being held in the Village of Oak Brook must be passed by ordinance.

Fig Boz, LLC has entered into a food and beverage management services agreement with the Village of Oak Brook. They will provide food and beverage services to the Oak Brook Golf Club Bar, Restaurant, Patio and Beverage Cart, and The Bath & Tennis Club Poolside Café. The owners, Christopher Figaro and Chris Bozonelos have submitted the required application and have paid the appropriate fees to obtain a Class A-1 Liquor License. Prior to the issuance of their license, staff will ensure that all documentation has been received and there are no open issues with Development Services.

Recommendation:

The recommendation is for Passage of Ordinance G-1250, An Ordinance Amending Title 4, Chapter 1, Section 8A of the Village Code of the Village of Oak Brook, Illinois by Increasing by One to Forty-Five the Number of Authorized Class A-1 Liquor Licenses for Fig Boz, LLC D/B/A The Grill at Oak Brook Golf Club.

Attachments:

1. Ordinance-LC-AL-G-1250 - FigBoz
2. Fig Boz Application



OAK BROOK
Illinois

ITEM 8.A.2.

BOARD OF TRUSTEES MEETING
SAMUEL E. DEAN BOARD ROOM
BUTLER GOVERNMENT CENTER
1200 OAK BROOK ROAD
OAK BROOK, ILLINOIS
630-368-5000

AGENDA ITEM

Board of Trustees Regular Meeting
of
February 13, 2024

SUBJECT: Award of Contract: A Professional Engineering Services Agreement for the Village Bike Route/Multi-Use Path Master Plan

FROM: Tim O'Malley, Interim Public Works Director

BUDGET SOURCE/BUDGET IMPACT: The approved FY 2024 Budget amount in 463-76200 is \$50,000. The recommended award amount is \$72,429.40 or \$22,429.40 over the budgeted amount. However, it is noted that the 2024 Street Improvement Project was budgeted for \$291,000 for Design and Construction Engineering in FY 2024, and the anticipated awarded amount for Design and Construction Engineering will be \$169,229.06, which is under budget at approximately \$121,771.

RECOMMENDED MOTION: I move that the Village Board approve Resolution R-2178 awarding a Professional Engineering Services Agreement for the Village's Bike Route/Multi-Use Path Master Plan to Civiltech Engineering, Inc., Itasca, Illinois, in the amount of \$72,429.40.

Background/History:

On October 23, 2023, staff requested proposals for Professional Engineering Services to develop a master plan for the Village's bike route/multi-use trail system from the list of six consultants that were pre-qualified in the Civil Engineering category as part of the Village's August 2022 Request for Qualifications for Professional Consulting Engineering Services.

This master plan is intended to provide Village officials and staff with a robust understanding of the needs of the current bike/multi-use path facility network and the means to appropriately plan for the future. The study scope comprises of an Existing Conditions evaluation (Community Engagement, Existing Pavement Condition Inventory, Establishment of Bike Route/Trail Engineering Standards, Development of Maintenance Recommendations and Costs, and an Existing Conditions Technical Report), and a Proposed Conditions evaluation (Recommended Bike/Multi-Use Path Network, additional Community Engagement, and preparation of a Master Plan document).

Two proposals were received on or prior to the November 20, 2023, deadline. Four of the six

consultants chose not to submit a proposal. Proposed fees are as follows.

Baxter & Woodman	Civiltech
\$65,289.73	\$72,429.40

While Civiltech’s proposed fee is slightly greater than Baxter & Woodman’s, it is staff’s recommendation that the Village select Civiltech, for a number of reasons. While the Village’s initial Request for Qualifications comprised many of the sub-disciplines under the greater “Civil Engineering Umbrella”, the list of sub-disciplines did not expressly account for assignments involving preparation of planning studies such as active transportation master plans. Therefore, staff believes it is important to evaluate qualifications in addition to proposed fees. The RFP requested that respondents provide three representative projects. The staff reviewed the three projects provided by each consultant, and found that Civiltech’s experience is considerably more current, representative, and applicable to the study that the Village of Oak Brook is seeking.

In September 2023, Civiltech completed the St. Charles Bicycle and Pedestrian Plan, and in December 2021, completed the Elmhurst Bicycle and Pedestrian Plan. These two projects are directly applicable to the study that Oak Brook is seeking. These two studies, in addition to others (e.g., Wilmette) are highlighted in detail on Civiltech’s website. Civiltech’s third representative project described a mobile GIS application that they developed to collect pavement condition data, which may be applicable to path pavement analysis.

Baxter & Woodman’s first representative project was an overall transportation plan for Oswego completed 11 years ago, and there is no mention of bikes or pedestrians in the description. The second project was a transportation plan update for Plainfield in which Baxter & Woodman was a subconsultant to a planning firm, and this description also did not mention bikes or pedestrians. Their third project was also completed as a subconsultant to a planning firm in which they completed an existing conditions' analysis that did include bicycle and pedestrian facilities. A search of Baxter & Woodman’s website found minimal information regarding bicycle and pedestrian planning studies.

The staff also finds that Civiltech’s proposed staffing shows more extensive experience specifically with bicycle and pedestrian planning, whereas Baxter & Woodman’s staff shows strength in areas that do not specifically address bicycle and pedestrian facility planning. The staff also believe that Civiltech’s institutional knowledge and previous successful project experience within the Village of Oak Brook make them a preferred consultant for this planning study.

Recommendation:

Staff recommends that the Village Board approve Resolution R-2178 awarding a Professional Engineering Services Agreement for the Village’s Bike Route/Multi-Use Path Master Plan to Civiltech Engineering, Inc., Itasca, Illinois, in the amount of \$72,429.40.

Attachments:

1. Res 2024-PW-BP-ENG-IMPRV-R-2178
2. ROCS&AgrmtBikePathMasterPlan



ITEM 8.A.3.

BOARD OF TRUSTEES MEETING
SAMUEL E. DEAN BOARD ROOM
BUTLER GOVERNMENT CENTER
1200 OAK BROOK ROAD
OAK BROOK, ILLINOIS
630-368-5000

AGENDA ITEM

Board of Trustees Regular Meeting
of
February 13, 2024

SUBJECT: Purchase of five Starchase vehicle mounted launcher systems

FROM: Brian Strockis, Chief of Police

BUDGET SOURCE/BUDGET IMPACT: Account 621-90200 / \$54,984.75

RECOMMENDED MOTION: I move to approve Resolution R-2182 authorizing the purchase of five Starchase vehicle mounted launcher systems with installation and subscription fees for a total not to exceed \$54,984.75.

Background/History:

The Police Department researched and obtained a grant from the Attorney General's Organized Retail Crime Grant Program. The grant funds obtained totaled \$150,000.00 (FY 2024, Grant 24-01700ORC) of which \$75,000.00 was specifically allocated for new equipment. These funds need to be expended by June 30, 2024, to meet grant requirements. The police department currently has two Starchase vehicle mounted launcher systems and two Starchase handheld launcher systems. This technology has proven effective in the apprehension of suspects fleeing in motor vehicles.

Starchase is not only an effective tool in the apprehension of fleeing suspects, but it is also an excellent pursuit mitigation tool. The police department had nineteen vehicle pursuits in 2022, thirty in 2023 and three YTD in 2024. When successfully deployed, Starchase technology allows officers to safely track a vehicle from a distance, reducing the risk of vehicle pursuits and subsequent potential for injuries and property damage.

Recommendation:

Staff requests approval from the Village Board to purchase five Starchase vehicle mounted launcher systems with installation and subscription fees for a total not to exceed \$54,984.75, pending final attorney review and Village Manager signature.

Attachments:

1. Starchase Res.

2. Starchase quote



ITEM 8.A.4.

BOARD OF TRUSTEES MEETING
SAMUEL E. DEAN BOARD ROOM
BUTLER GOVERNMENT CENTER
1200 OAK BROOK ROAD
OAK BROOK, ILLINOIS
630-368-5000

AGENDA ITEM

Board of Trustees Regular Meeting
of
February 13, 2024

SUBJECT: Installation of Minuteman Fixed site License Plate Recognition Systems.

FROM: Brian Strockis, Chief of Police

BUDGET SOURCE/BUDGET IMPACT: Account: 153-90100 2024 Budget: \$180,000.00

Year	Total Cost	Reimbursed by HOA	Net Village Cost
Year 1:	\$80,533.40	\$40,266.70	\$40,266.70
Years 2-5:	\$17,000.00	\$8,500.00	\$8,500.00
Total:	\$97,533.40	\$48,766.70	\$48,766.70

RECOMMENDED MOTION: I move to approve Resolution R-2183 authorizing the purchase of eight License Plate Recognition (LPR) cameras and eight over watch cameras from Minuteman across three Homeowner Associations (Subdivisions), and further authorizing the Village Manager to sign the five-year maintenance and database access agreements.

Background/History:

The Village of Oak Brook and most of the west suburban region has experienced an increase in catalytic converter thefts, vehicle thefts and burglaries. Often, these crimes are committed using a stolen vehicle or vehicle with a stolen license plate affixed. The Village Board requested the Police Department explore what measures we can take to ensure the safety and quality of life of our residents, visitors and businesses.

Our research and experience with this technology indicates that utilizing these assets to assist us with prevention as well as the apprehension of criminals is an efficient use of resources. Oak Brook and many of the surrounding communities are now employing the use of high quality license plate recognition systems either in a mobile platform or fixed site installation. These systems are tied together with a nationwide database that has been very effective in tracking wanted vehicles, stolen vehicles and stolen license plates. These systems alert police officers in real time of wanted vehicles that are in their jurisdictions.

The system we have identified is by Minuteman who has also prepared all the quotes for Oak Brook Subdivision LPR's, and is presently the vendor for the majority of our existing LPR's. Minuteman Security Technologies is an enterprise security system technologies developer and service company located in Tinley Park, Illinois. Minuteman has over 30 years in business with 190 employees and over 50 million in annual revenue.

License plate reads through this system are integrated through Minuteman's Unity software which, in turn, integrates with our FUSUS platform. Existing Minuteman LPR's in the Village have been reliable and effective. Any data access or use is covered by the same rules as our access to Illinois State Police LEADS (Law Enforcement Agencies Data System) data and must adhere to Federal CJIS (Criminal Justice Information System) rules for security and access.

The Village offered a 50/50 cost sharing program continuing in 2024 for interested subdivisions. After careful review, the following HOA's have entered into an agreement with the Village and will provide payment for fifty percent of equipment, installation, and recurring expenses for a five year period:

Brook Forest:	\$43,434.20 (\$24,717.10 HOA) + \$8,000.00 (\$4,000.00 HOA) years 2 - 5
Ginger Creek:	\$17,785.94 (\$8,892.97 HOA) + \$4,200.00 (\$2,100.00 HOA) years 2 - 5
Oak Brook Hills:	\$19,313.26 (\$9,656.63 HOA) + \$4,000.00 (\$2,000.00 HOA) years 2 - 5

Initial installation and licensing costs total \$97,533.40 (\$48,766.70 reimbursed by HOA's) with recurring expenses covering years two through five of \$17,000.00 (\$8,500.00 reimbursed by HOA's).

Recommendation:

Staff requests approval from the Village Board to purchase eight License Plate Recognition (LPR) cameras and eight over watch cameras from Minuteman across three Homeowner Associations (Subdivisions) for the HOA 50/50 LPR program, pending final attorney review and Village Manager signature.

Attachments:

1. LPR Res.
2. ROCandContractLPRInstallation



OAK BROOK
Illinois

ITEM 8.A.5.

BOARD OF TRUSTEES MEETING
SAMUEL E. DEAN BOARD ROOM
BUTLER GOVERNMENT CENTER
1200 OAK BROOK ROAD
OAK BROOK, ILLINOIS
630-368-5000

AGENDA ITEM

Board of Trustees Regular Meeting
of
February 13, 2024

SUBJECT: Award of Contract: A Professional Construction Engineering Services Agreement for the Briarwood Lakes Watermain Improvements Construction Engineering

FROM: Tim O'Malley, Interim Public Works Director

BUDGET SOURCE/BUDGET IMPACT: \$608,400 for Engineering in 451-76200 in the FY 2024 Budget and \$67,600 for Engineering in 451-76200 in the FY 2025 Budget

RECOMMENDED MOTION: I move that the Village Board approve Resolution R-2176 awarding a Professional Construction Engineering Services Agreement for the Village's Briarwood Lakes Watermain Improvements Project to BLA, Inc., Itasca, Illinois, in the amount of \$135,646.00.

Background/History:

On December 19, 2023, staff requested proposals for Construction Engineering Services for the Briarwood Lakes Watermain Improvements project from the list of five consultants that were pre-qualified in the applicable engineering disciplines as part of the Village's August 2022 Request for Qualifications for Professional Consulting Engineering Services.

The Village is completing the design for watermain improvements throughout the Briarwood Lakes Community. The project is anticipated to be let in late February with construction beginning in March. The anticipated completion of construction is in November. The selected consultant shall provide a full-time Resident Engineer to be present during all construction operations. The selected consultant shall perform construction inspection and documentation services as required in a professional and satisfactory manner. Two proposals were received on or prior to the January 23, 2024, deadline. Three of the five consultants chose not to submit a proposal. Proposed fees are as follows

BLA	Thomas
\$135,646.00	\$158,048.44

All proposals were reviewed for consistency of project approach and scope of services. All proposals were deemed generally compliant with the Request for Proposals and Village needs.

Recommendation:

Staff recommends that the Village Board approve Resolution R-2176 awarding a Professional Construction Engineering Services Agreement for the Village's Briarwood Lakes Watermain Improvements Project to BLA, Inc., Itasca, Illinois, in the amount of \$135,646.00.

Attachments:

1. Res 2024-PW-ENG-AG-WTRMN-R-2176 (002)
2. ROC&AgrmntBriarwoodLakesWM



OAK BROOK
Illinois

ITEM 8.A.6.

BOARD OF TRUSTEES MEETING
SAMUEL E. DEAN BOARD ROOM
BUTLER GOVERNMENT CENTER
1200 OAK BROOK ROAD
OAK BROOK, ILLINOIS
630-368-5000

AGENDA ITEM

Board of Trustees Regular Meeting
of
February 13, 2024

SUBJECT: Award of Bid - Purchase of Two Grinders

FROM: Sean Creed, Golf Course Grounds Superintendent

BUDGET SOURCE/BUDGET IMPACT: Program #834 (\$95,000 budgeted)

RECOMMENDED MOTION: I move that the Village Board approve R-2177 to purchase a Reel Grinder and Bedknife grinder from Reinders Inc and to issue a Purchase Order to Reinders Inc. for \$92,289.

Background/History:

The current two grinders are partner machines in that one grinds the reel portion and the other grinds the bed knife portion of the cutting unit. These machines are coming up on 26 years old and finding parts for this equipment has become very difficult, especially when the company was sold to another approximately 10 years ago. Their usage is critical in the months of December through March, nearly every day. They are again used in June and July to maintain the quality of cut we desire.

Recommendation:

Staff recommends that the Village Board approve Resolution R-2177, and issue a Purchase Order to Reinders Turf Equipment in the amount of \$92,289 (\$95,000 budgeted) which includes the trade in value of \$300.00 dollars.

Attachments:

1. GM Grinders Res R-2177 (002)



OAK BROOK
Illinois

ITEM 8.A.7.

BOARD OF TRUSTEES MEETING
SAMUEL E. DEAN BOARD ROOM
BUTLER GOVERNMENT CENTER
1200 OAK BROOK ROAD
OAK BROOK, ILLINOIS
630-368-5000

AGENDA ITEM

Board of Trustees Regular Meeting
of
February 13, 2024

SUBJECT: 2024 Taste of Oak Brook Event Management Services

FROM: Art Segura, Sports Core Director

BUDGET SOURCE/BUDGET IMPACT: \$18,500 is included for event management fees in Independence Day (111-79400) in the 2024 Budget.

RECOMMENDED MOTION: I move that the Village Board approve Resolution R-2180, approving the First Amendment to the Professional Services Agreement for the Taste of Oak Brook Event Management Services dated April 27, 2023, In the new amount of \$21,950.00 for the Taste of Oak Brook Event Management Services.

Background/History:

The Village of Oak Brook has collaborated with Duff Entertainment for the past two years to run the Taste of Oak Brook event. Duff and his team have proven to be invaluable partners. Given the longstanding success of the Taste of Oak Brook and the competitive fees offered by Duff Entertainment, staff recommends continuing our partnership with them for the 2024 event.

The agreement for the Taste of Oak Brook Event Management Services remains essentially unchanged from last year, with a price increase of \$3,450 due to administrative costs. Duff Entertainment will be responsible for general operations, event management services, set-up and tear-down labor, vendor and restaurant coordination, securing sponsorships, booking entertainment, and organizing and negotiating agreements with sponsors.

The Village will pay Duff Entertainment \$21,950 for their services for management services, reimbursement for pass-through expenses as outlined in the contract, and a 20% commission for any new sponsorship donations directly obtained through Duff Entertainment. In-kind donations exclusively generated by Duff Entertainment will be compensated at a flat rate of \$500. No commission will be required for any donation solicited or obtained by the Village or from prior repeat sponsors.

Recommendation:

I Move that the Village Board Approve Resolution R-2180, Awarding a Professional Service Agreement to Duff Entertainment, Inc., Naperville, Illinois, in the Amount of \$21,950.00 for the Taste of Oak Brook Event Management Services.

Attachments:

1. TastEventManSrvs2024-TASTE-AG-R-2180
2. ROCSheet&AmendTasteEventSrvs (1)
3. Taste of Oak Brook 2024 _ Sponsorship Addendum



OAK BROOK
Illinois

ITEM 8.A.8.

BOARD OF TRUSTEES MEETING
SAMUEL E. DEAN BOARD ROOM
BUTLER GOVERNMENT CENTER
1200 OAK BROOK ROAD
OAK BROOK, ILLINOIS
630-368-5000

AGENDA ITEM

Board of Trustees Regular Meeting
of
February 13, 2024

SUBJECT: Award of Contract: A Professional Engineering Services Agreement for Village's Bath & Tennis Drive Improvements Construction Engineering.

FROM: Tim O'Malley, Interim Public Works Director

BUDGET SOURCE/BUDGET IMPACT: \$75,000 for Engineering in 811-76200 in the FY 2024 Budget

RECOMMENDED MOTION:

Background/History:

On December 19, 2023, staff requested proposals for construction engineering for the Bath & Tennis Drive Improvements from the list of five consultants that were pre-qualified in the applicable engineering disciplines as part of the Village's August 2022 Request for Qualifications for Professional Consulting Engineering Services.

The Village is completing the design for the rehabilitation of Bath and Tennis Drive. The project is anticipated to be let in late February with construction to begin in March. The anticipated completion of construction is in May. The selected consultant shall provide a full-time Resident Engineer to be present during all construction operations. The selected consultant shall perform construction inspection and documentation services as required in a professional and satisfactory manner. Three proposals were received on or prior to the January 23, 2024, deadline. Two of the five consultants chose not to submit a proposal. Proposed fees are as follows.

	Thomas	CBBEL	<u>Civiltech</u>
Total Fee (incl. Direct Costs and Subs)	\$54,161.60	\$101,855.00*	\$117,741.40
Hours (minimum 405 required)	469	405	711
Avg. Hrly. Rate	\$105	\$235	\$148
<i>*Proposal average hourly rate was used to determine a revised fee that would include the minimum number of working day hours required in the RFP.</i>			

All proposals were reviewed for consistency of project approach and scope of services. All proposals were deemed generally compliant with the Request for Proposals and Village needs, after adjusting the CBBEL proposal fee to match the minimum hours requested.

Recommendation:

Staff recommends that the Village Board approve Resolution R-2179 awarding a Professional Engineering Services Agreement for the Village's Bath & Tennis Drive Improvements Construction Engineering to Thomas Engineering Group, Inc., Oak Brook, Illinois, in the amount of \$54,161.60.

Attachments:

1. Res 2024-PW-BT-ENG-IMPRV-R-2179
2. ROCS&AgrmntB&TDriveImp



ITEM 8.A.9.

BOARD OF TRUSTEES MEETING
SAMUEL E. DEAN BOARD ROOM
BUTLER GOVERNMENT CENTER
1200 OAK BROOK ROAD
OAK BROOK, ILLINOIS
630-368-5000

AGENDA ITEM

Board of Trustees Regular Meeting
of
February 13, 2024

SUBJECT: Award of Purchase – Bobcat/Toolcat UW56 Utility Work Machine Item # 040319-CEC (M1225)

FROM: Tim O'Malley, Interim Public Works Director

BUDGET SOURCE/BUDGET IMPACT: \$112,000 is available in the FY2024 Budget, 342-90200

RECOMMENDED MOTION: I move that the Village Board approve Resolution R- 2024-PW-PO-EQ-R-2181 waiving further bidding, since Sourcewell has already conducted the bid process, and authorize staff to issue a purchase order to Atlas Bobcat, Elk Grove Village, IL, for one Bobcat/Toolcat UW56 Utility Work Machine Item # 040319-CEC (M1225) in the amount of \$111,619.71.

Background/History:

In the 2024 budget, we requested \$112,000 for the purchase of a Toolcat UW56 Utility Work Machine. The toolcat is a multi-function piece of equipment that can utilize many attachments to accomplish different tasks. The Toolcat will assist staff with providing a higher level of service for maintenance of the Village's multi-use path system. The Toolcat will reduce the need for some rental equipment as well as faster cleanup of tree stumps. The Toolcat will also be utilized for tree removals, snow removal, special event setup, emergency clean-up, and general grounds clean-up.

The Bobcat Toolcat is slated to replace two (2) units. Unit #514 is a 2018 John Deere HPX815E. This unit is seven (7) years old and has reached its useful life. It has limited capabilities to work on the multi-use path system. Unit 508 is a 2006 Elgin Pelican sweeper. This unit is only used in cases of emergencies, as we are currently contracting out our street sweeping services with LRS Waste Management Services. This unit has also exceeded its useful life. Staff will request that the Board declare Units 514 and 508 surplus at a later meeting, after receipt of the Bobcat/Toolcat Utility Work Machine.

Recommendation:

That the Village Board approve Resolution R-2024-PW-PO-EQ-R-2181 waiving further bidding, since Sourcewell has already conducted the bid process, and authorize staff to issue a purchase order to Atlas Bobcat, Elk Grove Village, IL, for one Bobcat/Toolcat UW56 Utility Work Machine Item # 040319-CEC (M1225) in the amount of \$111,619.71.

Attachments:

1. Res 2024-PW-PO-EQ-R-2181



ITEM 8.A.10.

BOARD OF TRUSTEES MEETING
SAMUEL E. DEAN BOARD ROOM
BUTLER GOVERNMENT CENTER
1200 OAK BROOK ROAD
OAK BROOK, ILLINOIS
630-368-5000

AGENDA ITEM

Board of Trustees Regular Meeting
of
February 13, 2024

SUBJECT: GolfNow POS Software for the Oak Brook Golf Club

FROM: Art Segura, Sports Core Director

BUDGET SOURCE/BUDGET IMPACT: N/A

RECOMMENDED MOTION: I move that the Village Board approve Resolution R-2184, approving the renewal of an agreement between the Oak Brook Golf Club and GolfNow

Background/History:

The Oak Brook Golf Club entered into an agreement with GolfNow in 2016 to adopt their tee sheet management software, prompted by the discontinuation of the Golf Club's then current software, Ezlinks. Additionally, the club utilizes Jonas software for point-of-sale transactions, including green fees, pro shop merchandise, and membership management.

The 2016 agreement with GolfNow provided Oak Brook Golf Club access to various software components, including the GolfNow Online Booking Engine, GolfNow Mail, Facebook Booking Engine, GolfNow Marketing, and GolfNow Reservations. In return, GolfNow received two foursomes per day with carts, scheduled during non-peak times.

Furthermore, Oak Brook Golf Club utilizes Jonas Purchase of Sales Software for all payment transactions, incurring a cost of \$13,557.00 for this software. However, Jonas does not offer any Tee Sheet management software, which is why we use GolfNow to manage that component,

Staff proposes discontinuing the use of Jonas as the Purchase of Sales Software and exclusively adopting GolfNow to oversee all aspects of the Golf Club's Purchase of Sales as well as tee sheet management. GolfNow's Purchase of Sale Software surpasses Jonas in performance, and consolidating all functions onto a single system would enhance operational efficiency for the staff. This transition not only streamlines processes but also results in a cost saving of \$13,557.00, with a reduction in credit card processing fees from 3.1% to 2.6%. GolfNow will also provide the computers and hardware systems to include scanners for the Golf Pro Shop. Furthermore, through firm negotiations, GolfNow will provide the added benefit of assigning a

dedicated marketing team to support the promotion of Oak Brook Golf Club at no additional cost. Importantly, there will be no associated price increase for migrating to GolfNow, and the existing trade agreement will remain unchanged.

Recommendation:

Staff Recommends that the Village Board approve Resolution R-2184 approving the renewal of an agreement between the Oak Brook Golf Club and GolfNow POS Software System subject to final attorney review and approval.

Attachments:

1. Res GolfNow LLC (1)
2. Golf Now Agreement